

## FLP CONFERENCE 2020

15<sup>th</sup> – 17<sup>th</sup> June 2020 – London

### GENERAL CONDITIONS

Please note attendance is strictly limited to members of The Consumer Goods Forum (CGF). The CGF reserves the right to limit the number of delegates per company who attend the FLP Conference.

#### REGISTRATION FEES (VAT excluded)

- Member Company fee 2,000€
- Member Company fee 4,000€ (FLP & Summit)

**Fee includes** the plenary & group sessions, three lunches, the official Global Summit cocktail, a full day store tour, two social evenings and refreshment breaks.

**Fee does not include** your travel costs to and from London, your accommodation, personal expenses or insurance.

#### PAYMENT

Online payment of the registration fee should be made in Euros to EGG Secretariat at the time of registration.

Registrations are a two-step process:

- 1) Complete and submit the registration form – EGG will then review membership status and validate; and
- 2) Upon receipt of validation mail, complete the registration process by proceeding with payment.

#### CANCELLATION POLICY

For cancellations received by EGG /FLP Secretariat in writing:

- Before 11<sup>th</sup> May 2020: The fully paid registration fee will be refunded
- Between 11<sup>th</sup> May and 29<sup>th</sup> May 2020: 50% of the paid registration fee will be refunded. 50% will be retained.
- After 29<sup>th</sup> May 2020: No refunds will be made. 100% of the registration fee will be retained

The substitution of a colleague from the same organisation is possible at no extra cost provided the EGG/FLP Secretariat is informed in writing.

#### ACCOMMODATION

The CGF has negotiated a limited number of rooms at the Park Plaza County Hall at preferential rates for our FLP delegates until 4<sup>th</sup> May or until the contingency is sold out, whichever comes first. This will be on a first come, first served basis. You can book your room online via the hotel booking section of the FLP website.

For group bookings, please contact Houda Nguyen or Joyce Chanay at [tcgfflp@theconsumergoodsforum.com](mailto:tcgfflp@theconsumergoodsforum.com).

#### DATA PROCESSING

This ticketing and registration service are directly managed by Evenium. Some of your personal data collected in this registration form by Evenium will be transmitted to The Consumer Goods Forum and, as the case may be, co-organisers or partners for the purposes of recording your registration to the FLP Conference, organising the FLP Conference, issuing your event ticket and, as the case may be, sending you materials and/or information in connection with such event and informing you about the services provided and/or similar events organized by The Consumer Goods Forum or co-organisers and partners.

The Personal Data that you may communicate for these purposes might be disclosed to The Consumer Goods Forum members' directory (if you are a Member), to our local subsidiaries and authorized partners of the FLP Conference, and to authorised subcontractors / data processors such as our service providers, event's organisers or co-organisers.

You have the right to access, modify or correct your personal data at any time. You have the right to object to the processing of your personal data, and to ask for their deletion and/or to obtain copies of information we hold about you in electronic form. You can exercise these rights at any time by sending an e-mail to [contactus@theconsumergoodsforum.com](mailto:contactus@theconsumergoodsforum.com).

For more information on how and why we process your data, please refer to our [Privacy Statement](https://www.theconsumergoodsforum.com/legal/) (<https://www.theconsumergoodsforum.com/legal/>).

#### **IMAGE RIGHTS**

The Member is informed hereby that during the FLP Conference, images representing its associates and guests may be recorded on a number of media that can be publicly released, and disclaims any liability of CGF in this regard. The Member freely authorises CGF to use these images, captured by any means (photographs, films, etc.) on the occasion of the FLP Conference, on all media (without limitation of quantity) and by all media, and this being transferable, worldwide and for the duration of the protection of rights, for the purposes of promotion and / or representation of the FLP Conference or CGF, and for the broadcast of the FLP Conference on any media.

#### **ADDITIONAL INFORMATION**

For inquiries on registration and accommodation, please contact: EGG /FLP 2020 Secretariat,  
Tel +33 1 70 81 02 18 – Email: [tcgfflp@theconsumergoodsforum.com](mailto:tcgfflp@theconsumergoodsforum.com)

For online registration and the latest Global FLP programme and news, please visit [www.tcgfflp.com](http://www.tcgfflp.com)

#### **INFORMATION ABOUT REFUND OF BRITISH VAT**

Your invoices include British VAT. According to the British tax regulations, EU and non-EU companies can recover VAT on the following services: Participation fees, meeting room rental, catering expenses and accommodation.

For more detailed information and to facilitate the refund procedure for your company, please contact directly TEVEA INTERNATIONAL, our partner for VAT issues (please note that you will need at least 200 euros of recoverable VAT to be eligible for a refund):

TEVEA INTERNATIONAL

29-31 rue St. Augustin – 75002 Paris (France)

Tel.+33 1 42 24 96 96 – email: [Antonella.poli@tevea.fr](mailto:Antonella.poli@tevea.fr)